

INVITATION FOR TECHNICAL & FINANCIAL BIDS
BENAZIR INCOME SUPPORT PROGRAMME

Hiring of Testing Firm
IFB# 1-52/Proc/Testing Firm/BISP/2019

Benazir Income Support Programme (BISP) is the largest Social Safety Net in Pakistan. Currently, BISP is providing financial assistance to 5.7 million females. BISP intends to hire the services of **Testing Agency/Firm** for a period of **two years to design and conduct the screening test** of applicants to be hired against various posts in different phases during the next two years ranging from **SPS-01 to SPS-20** in BISP HQ and its Regional Offices. BISP hereby invites sealed "Bids" from interested Testing Agencies/Firms for "**Testing Assessment Services to BISP**" against the Technical requirements/Scope of Work mentioned in the bidding document.

Interested Bidders/ Testing Agencies/Firms registered with relevant government body and with **Income Tax and Sales Tax Departments** and are on the Active **Taxpayers List (ATL)** of FBR with at least three (03) years' experience for Conducting Examination and Providing Testing Services for Recruitment (Initial Screening Test) in Public Sector Organizations/Government Departments may obtain the bidding documents. The bidding documents containing detailed terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bid, evaluation criteria, clarification / rejection of bids and performance guarantee etc. The bidding documents can be obtained from Room#236, BISP HQ Secretariat, F-Block, Pak. Secretariat, Islamabad on submission of written application on Testing Agency/Firm's letterhead and on payment of **non-refundable fee** in shape of pay order/demand draft/call deposit of Rs. 500/- (Rupees five hundred only) in the name of Additional Director General (Procurement), BISP.

Bidding shall be conducted as per Single stage – two envelopes procedure as per Public Procurement Rules, 2004. "**Technical**" & "**Financial**" proposals in sealed and separate envelopes, should reach the address given below on/or before **1100 hours by 23rd July, 2019**. The "**Financial Bids**" must be supported with earnest money/bid security of PKR 500,000/-, in the shape of pay order/demand draft/call deposit in the name of **Additional Director General (Procurement), BISP**. Late bids will not be accepted.

A **Pre-Proposal Meeting** will be held on **8th July, 2019 at 1130 hours**, at BISP HQ Secretariat, F-Block, Pak. Secretariat, Islamabad. Bidders are encouraged to attend the Pre-Bid meeting.

"**Technical Proposals**" will be publically opened **on 23rd July, 2019 at 1130 hours**, in the presence of the bidders' designated representatives, at Benazir Income Support Programme, BISP Secretariat, F-Block, Secretariat, Islamabad. Whereas, the Financial Proposals of technically qualified Testing Agencies/Firms shall be opened publically, later on.

The bidders are requested to give their best and final prices inclusive of all applicable indirect taxes etc. as no negotiations on the prices are allowed. BISP may reject all bids at any time prior to the acceptance of a bid by invoking rule 33 of Public Procurement Rule (PPR), 2004.

Additional Director General (Procurement)
Benazir Income Support Programme,
BISP Secretariat, F – Block,
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