

Government of Pakistan
Benazir Income Support Programme
F-Block, Pak. Secretariat, Islamabad

No. [1-119/Proc/GIS Software & Hardware/BISP/2021]

Islamabad, the 17th January 2022

Subject: - MINUTES OF PRE-BID MEETING – PROCUREMENT OF GIS SOFTWARE (ARCGIS OR EQUIVALENT) AND RACK MOUNT SERVER-RFB-[1-119/PROC/GIS SOFTWARE & HARDWARE/BISP/2021]

A Request for Bids (RFB) Notice was published on 8th January 2022 in the combined edition of Newspapers namely, "Roznama Dunya" and "The Express Tribune" and also posted on the websites of Public Procurement Regulatory Authority & BISP in accordance with Public Procurement Rules, 2004 (Single Stage One Envelope Procedure) for **Procurement of GIS Software (ArcGIS or equivalent) and Rack Mount Server.**

2. As pre-fixed in the RFB Notice, a Pre-Bid meeting was held on 14th January 2022 at 1100 hours at Second floor, Conference Room, BISP HQ, F-Block, Secretariat, Islamabad, to answer the technical queries and provide clarifications on the terms and conditions of the bidding document to the prospective bidders or their representatives. Network Security Specialist, BISP-HQ, ADG-IT BISP-HQ, being the members of **Technical-Sub-Committee**, Director Procurement, Procurement, Support Staff and Procurement Specialist; and the two (2) representatives of the bidders attended the meeting. The attendance sheet of the bidders' representative and those of the members of the participant from Procurement Evaluation Committee (PEC) are attached at Annex-A & Annex-B respectively.



Proceedings of Meeting:

3. The representatives of the bidders sought certain clarifications which were addressed by BISP Technical Team accordingly, the Intellectual discussion and question answer session in Pre-bid meeting “Procurement of GIS Software (ArcGIS or equivalent) and Rack Mount Server” was further extended till 17th January 2022 sharped by 09:00 o'clock vide emails. The overall synopsis are recorded hereunder:

S#	<u>Query/Question/Suggestion</u>	<u>Reply and Discussion</u>
1.	As mentioned that the performance security will be 5%, however at point no. 16 of the additional and related information the same is mentioned at 10%, please clarify.	For clarity and uniformity it is clarified that 5% performance security will be demanded and will also be retained during warranty period.
2.	Do you require tender fee for this tender as we have downloaded tender form from website.	The RFB document are free of cost. And the downloaded set of bidding documents from PPRA and BISP Website are valid and acceptable provided that no tempering or modification have been made.
3.	Validity of Performance Guaranty/Warranty	Three (03) years
4.	As per our understanding only installation & training in ARCGIS enterprise software is required there will be no customization required.	Yes, the Scope is to provide and install GIS Software on supplied hardware along with training only
5.	Do you require any software extension along with software please specify required any	Not required

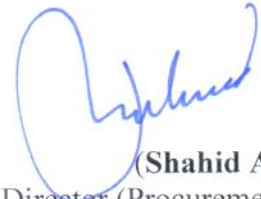
4. During discussions, representatives of the bidders were also briefed with respect to the following necessary bidding requirements for submission of bids: -

- a) The pertinent Procurement is based on separate lots, bidder can bid for each or all lots.
- b) In technical specification the compliance of all the technical requirements are mandatory.
- c) Additional and Related Information are the integral part of the bidding document.



d) The qualification criteria must be fulfilled in every manner with all required documents/evidences, failing to do so will lead to disqualification.

5. The Technical Team also provided their email address for seeking any further clarifications on technical aspects of the overall project.



(Shahid Ali)
Director (Procurement)
Benazir Income Support Programme(BISP)
F-Block, Pak. Secretariat, Islamabad



ATTENDANCE SHEET



Representatives of the Firms/Bidders

Pre-Bid Meeting for Procurement of GIS software & Hardware / 1-119/Proc/GIS Software & hardware/BI: P/2021

MEETING: Pre-Bid Meeting for Procurement of GIS software & Hardware / 1-119/Proc/GIS Software & hardware/BI: P/2021

VENUE: BISP Headquarter, F-Block, Pak. Secretariat, and Islamabad.

DATE & TIME: 14th January, 2021 at 1100 hours

Sr. #	Firm Name	Representative Name	Contact /Email	Signature
1.	Er. Suleman Karim	Mohammed Lohif	0332-6503399	
2.	LMAKT	Sohail Araf	0331-9550679	
3.				
4.				
5.				