

Government of Pakistan
Benazir Income Support Programme
F-Block, Pak. Secretariat
Legal Wing

CIRCULAR

No. 3(33) WP-24611/LHC/LHR/BISP-Leg/2019

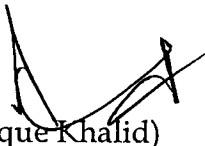
Islamabad, the 09th July, 2019

Subject: SOPs REGARDING PLEADING OF THE CASES IN VARIOUS COURTS AND WAFAQI MOHTASIB (OMBUDSMAN)

In continuation of this HQ's circular No. 19(28)/BISP/Legal/2019/Misc dated 29-04-2019, the competent authority i.e. Secretary BISP has directed the following:

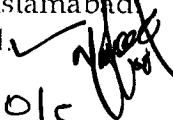
- i. The Regional offices, which have not yet nominated focal persons for legal matters, should nominate the same at once, failing which strict action shall be taken against delinquents.
- ii. The Regional offices are bound to forward the information relating to the hearing proceedings etc. in various Courts to the Legal Section, BISP HQ before closing hours on the date of hearings. Besides, they are bound to attend the queries of the Legal Section off and on, on telephone or in writing regarding the legal affairs.
- iii. The Regional offices shall coordinate with the Legal Counsels appointed by Law and Justice Division and shall be vigilant about the performance of these Counsels. They shall report the non-cooperation/inefficiency on the part of Legal Counsels to Legal Section BISP HQ well in time.
- iv. The concerned officers attending the Superior Courts i.e. High Courts, Tribunals etc. shall apply for the orders in the Court on the same date of hearings, except for the adjournment orders.
- v. The concerned officers who obtain the katcha copies or certified copies of documents from the Courts shall be reimbursed the expenditure incurred by the F&A under the relevant head of account as per delegation of powers. The concerned Director HQ or Deputy Director HQ, as the case may be, shall certify the claims against the genuine demands for these documents placed by the Legal Section, BISP HQ or the Regional office, for reimbursement cases.

2. Strict compliance to the above mentioned directions has been desired by the Secretary BISP.


(Attique Khalid)
Assistant Director (Legal)

Distribution:

- ✓ 1. All Directors General/Directors, BISP Regional Offices.
- ✓ 2. Director General (F&A), BISP HQ, Islamabad
- ✓ 3. Legal Advisor, BISP HQ, Islamabad.

O/C  09-07-19

