

Government of Pakistan
Benazir Income Support Programme
F-Block, Pak. Secretariat, Islamabad

No. 1-110/Proc/Hardware & Software/BISP/2021

Islamabad, the 24th December, 2021

Subject: - PRE-BID MEETING FOR PROCUREMENT OF BULK PROCUREMENT OF IT EQUIPMENT FOR BISP HQS & FIELD OFFICES. IFB#1-110/Proc/Hardware & Software/BISP/2021

An Invitation for Bids (IFB) Notice was published on 10th December 2021 in the combined edition of Newspapers namely, Daily "Dunya" and "Business Recorder" and also posted on the websites of Public Procurement Regulatory Authority & BISP in accordance with Public Procurement Rules, 2004 (Single Stage Two Envelope Procedure) for **procurement of Bulk IT Equipment for BISP HQs and Field Offices.**

2. As pre-fixed in the IFB Notice, a Pre-Bid meeting was held on 22nd December, 2021 at 1100 hours at Second floor, Conference Room, BISP HQ, F-Block, Secretariat, Islamabad, to answer the technical queries and provide clarifications on the terms and conditions of the bidding document to the prospective bidders. Director Cyber Security and Network Security Specialist being the members of **Technical-Sub-Committee**, DG-Technology, Director Procurement, Procurement Support Staff and Procurement Specialist; and the ten (10) representatives of the bidders attended the meeting. The attendance sheet of the bidders' representative and of the members of the Procurement Evaluation Committee are attached at Flag-A & Flag-B respectively.

Proceedings of Meeting:



3. The representatives of the bidders sought certain clarifications which were addressed by BISP Technical Team accordingly. The overall synopsis of Intellectual discussion and question answer session is recorded hereunder: -

<u>Serial #</u>	<u>Bidder/Firm Name</u>	<u>Query/Question/Suggestion</u>	<u>Reply, Discussion and Recommendation</u>
1	Shirazi Trading	Please clarify the delivery timeline as in documents it is 8-10 weeks and 10-12 weeks.	10-12 weeks
2	Shirazi Trading	In scanner specification we want to confirm that the legal size paper support requires both from ADF and Flatbed.	ADF or Flatbed
3	Shirazi Trading	Past experience in Scanners and Printers "bidder must have completed projects of similar nature with at least 100 scanner/100 printers delivered in a single project". Does it means multiple projects of similar nature or only one project with same quantum	1 project with at least delivery of 100 scanners or 100 printers
4	Multilynx	In tender somewhere it is written 8-10, kindly clarify what is the exact delivery timeline? Is it 8-10 Weeks or 10-12 weeks?	10-12 weeks
5	Multilynx	Kindly share the scope of work, what kind of software's will be installed on which machine?	Operating System with Microsoft Office Automation Software on all PCs/Laptops
6	Multilynx	For Laptop Computer High End – HO, It is suggested to change this item from Core i9 to Core i7 without graphic card.	Core i9 with Graphics Cards is requirement
7	CNS Engineering	27" FHD having VGA and DP interface along DP cable DIB for system connectivity. The default video port in OptiPlex 7090 are 2x DP ports whereas 3rd port is optional and can be either VGA or HDMI. We are good to connect desktop and monitor via default DP ports in OptiPlex 7090. Please check with customer, why they need HDMI cable in accessories? Is there any port preference for connectivity?	HDMI or DIB cable with converter (if required) will suffice

8	CNS Engineering	For High End Laptops, please note minimum starting weight is 3KG as compared to required less than 2KG weight mentioned by customer and screen size is also 15.6". Please discuss with customer to be flexible on it	2kg is the standard machine weight which may exceed with additional accessories for high end laptops
9	CNS Engineering	For LOT-4, Can Bid Security be submitted in form of Bank Guarantee	Bid security in the shape of Bank draft/Call Deposit/Demand Draft/Banker's Cheque in the name of Director (Procurement), BISP as mentioned in the bidding document.
10	CNS Engineering	For LOT-4, Since software are perpetual and full delivery will be made of software, hence will Performance Guarantee will be required for Software Lot?	Yes the performance guarantee will be required
11	CNS Engineering	For LOT-4, If PG is required for Software Lot, what will be the duration of PG? As it is perpetual and not time bound.	The performance guarantee will be released after delivery and successful installation of the software as per contract and upon handing over the relevant documents and/or licensing.
12	CNS Engineering	For LOT-4, Please mention exact versions/editions of Software required, e.g. MS Office Standard or Professional	Standard
13	CNS Engineering	For LOT-4, Trend Micro AV is mentioned in BOQ. Is it mandatory to quote Trend Micro Endpoint Protection, or any other equivalent or better product can be quoted for End Point protection?	Trend Micro End Point Protection is mandatory
14	Jaffer Business Systems	For Lot 4 , Some of the software don't have a mentioned license type , kindly let us know what type of licenses you want (Professional / Standard)	Standard

15	Jaffer Business Systems	For LOT-4, We would like to submit bid security in the form of a Bank Guarantee , let us know if we can submit bid security in form of a bank guarantee	Yes
16	Jaffer Business Systems	For LOT-4, Can we quote prices in USD , as the software licenses do come in USD	All prices will be in PKR

4. During discussions, representatives of the bidders were also briefed with respect to the following necessary bidding requirements for submission of bids: -

- a) The evaluation will be on Lot base; however bidder is instructed to quote for the 100 % items in the respective lot.
- b) Bidder will submit a confirmation letter that the order is locked with OEM within 15 days of issuance of purchase order
- c) In technical specification the compliance of all the technical requirements are mandatory.

5. The Technical Team also provided their email address i.e. osama.ali@bisp.gov.pk, Irfan.sheikh@bisp.gov.pk, dir.procurement@bisp.gov.pk for seeking any further clarifications on technical aspects of the overall project.

(Shahid Ali)
Director (Procurement)
Benazir Income Support Programme(BISP)
F-Block, Pak. Secretariat, Islamabad






ATTENDANCE SHEET






Representatives of the Firms/Bidders

MEETING: PRE-BID MEETING FOR "BULK PROCUREMENT OF IT EQUIPMENT FOR BISP HQs & FIELD OFFICES-IPB#1-110/PROC/HARDWARE & SOFTWARE/BISP/2021

VENUE: BISP Headquarter, F-Block, Pak. Secretariat, Islamabad.

DATE & TIME: 22nd December, 2021 at 1400 hours

Sr. #	Firm Name	Representative Name	Contact / Email	Signature
1	Golden Business Systems (GBS)	Sahib Sof	sahib_sof@pbsinc.com 0300-8666957	
2	319 Solutions Pvt Ltd	A.Rahim Khan	A.Rahim.Khan@319solutions.net	
3	Info Tech Pvt Ltd	Wahid Aslam Khan	wahid.aslam@info-tech.com	
4	Abstracted Pvt Ltd	Zeshan Ahmad	Zeshan.Ahmad@abstracted.com.pk	
5	CNS-E	Azeem ur Rehman	azeem_rehman@cns-e.com	

Sr. #	Firm Name	Representative Name	Contact /Email	Signature
6	AHMED ZIN (QB-Gentel)	Ahmed Zin	ahmed.zin@silconst.net 0334-5443289	
7	Megaplex	Najam ud din	najam.ud.din@megaplex.com.pk 03324341953 Sumaira @ SKYPRHT 1470	
8	SKYPRHT Pvt LTD.	Sumaira Tasnida	0331-5250178	
9	MULTIWAY	M Hassan	0314 9652787	
10	Sharqo Trading Company Pvt Ltd	Youn Ahmad Pughra	youn.ahmad@sharqo.com.pk 0333-2110013	
11				
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ATTENDANCE SHEET

Members of Procurement Evaluation Committee/ Technical Sub- Committee

MEETING: PRE- BID MEETING FOR "BULK PROCUREMENT OF IT EQUIPMENT FOR BISP HQs & FIELD OFFICES-IFB#1-110/PROC/HARDWARE & SOFTWARE/BISP/2021

VENUE: BISP Headquarter, F-Block, Pak. Secretariat, Islamabad

DATE & TIME: 22nd December, 2021 at 1400 hours

Sr. #	Name & Designation	Signatures
1.	Director General (Technology) Chairman-PEC	
2.	Director (Procurement) Member/Secretary- PEC	
3.	Additional Director general (IT) Member- PEC	
4.	Director-FA (FEA) / Div (FEA) Member- PEC	
5.	Director (Field Admin) Member- PEC	
6.	Additional Director General (IT) Conveyer-(Sub-Technical Committee)	
7.	Network Security Specialist Member/Secretary-(Sub-Technical Committee)	
8.	Director Cyber Security Member-(Sub-Technical Committee)	